



## ASTEC Charter Schools Rules of Engagement for Meetings with School Personnel

The Advanced Science and Technology Education Charter (ASTEC) Schools Board of Directors encourages all members of the community to meet with one of its employees whenever necessary. It is the Board's hope that patrons of all ages see ASTEC as a warm, inviting, and secure place to be. To insure that all parties interact in a productive way, each person in a meeting must behave in a manner that respects the rights of the others.

ASTEC patrons are asked to respect and follow the policies listed below. ASTEC reserves the right to require anyone who engages in disruptive behavior to leave the premises, the right to restrict privileges for a specified period of time, and the right to ban the individual from the Mall property for a specified period of time or permanently. Patrons who violate the Rules of Engagement will receive a verbal warning as notice they are in violation and will be asked to leave ASTEC with the 2<sup>nd</sup> warning.

Disruptive behavior is defined as any patron behavior that interferes with the normal operation of ASTEC.

### **Disruptive behavior will not be tolerated.**

Disruptive behavior includes but is not limited to the following:

- **Shouting, talking, or making noise loud enough to disturb others.** If one person or group is heard above the general noise level in the building at a particular time, this person or group will be asked to lower their voices.
- **Fighting.** Includes any type of fighting, including pretend.
- **Loud or boisterous behavior.** Includes running, horseplay, playing on the elevator or in stairwells, and annoying other patrons.
- **Abusive, obscene or threatening language or gestures.** Includes language or gestures that convey a sexually explicit message or are conveyed in a coarse or crude manner. Any language that verbally abuses another individual. Includes harassing, stalking, staring, or offensive touching.
- **Smoking.** No smoking is permitted in the building, or within 30 feet of the exterior doors.
- **Improper attire.** Patrons must wear shirts and shoes in the building.
- **Abuse of library equipment, furniture, and materials.** Includes placing feet on tables and chairs, standing on furniture, mutilating or defacing books or periodicals, and mistreating equipment or computers.
- **Weapons.** Carrying weapons of any type on ASTEC Charter Schools property is not allowed, except by law enforcement officers.

**Illegal Behavior.** Any staff member who witnesses illegal behavior will notify the director who will contact the police when necessary. Illegal behavior includes, but is not limited to the following:

- **Assault.** Intentional or reckless conduct that causes injury to another person.
- **Criminal mischief.** Intentional damage to the property of another. This includes vandalism and mutilating library materials.
- **Drunk and/or disorderly conduct.** Causes public inconvenience by fighting, unreasonable noise, abusive or obscene language or gestures, threatening behavior, hazardous or physically offensive condition.
- **Harassment.** Threatens or annoys another person by physical contact or abusive or obscene language or follows a person in or about a public place.

### **Oklahoma House Bill 1765**

*Signed into law on June 6, 2001, this bill doubles court punishment for assaulting a school employee and makes this type of assault a felony. This law applies to students, parents and other adults. The language of the bill is as follows: "Felony charges may be filed against any person(s) committing an aggravated assault and battery upon any school employee."*

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